



1961 - 2021

श्री वेङ्कटेश्वर कलाशाला
Sri Venkateswara College
(University of Delhi)

NAAC 'A' Accredited

Prof. C. Sheela Reddy
Principal

Ref No : SVC/Admn/2021/P/1742

26th November, 2021

Notification

Delhi University Semester Examination - (November/December-2021)

This notification is based on the Delhi University guidelines and notifications received from Dean (Examinations) with regard to measures to be adopted for conduct of Delhi University First Semester Examinations for all Undergraduate Courses. This approach has been adopted in view of Covid-19 pandemic for Delhi University Semester Examinations to be held by the University of Delhi, **w.e.f. 30th November, 2021**, as per schedule.

In view of the above, all the staff members of the college administration are requested to make themselves available at the place of Duty in the college, **at least 45 minutes before the commencement of the examination**, and extend their fullest cooperation, as per directions/requirements, for the smooth and successful conduct of the Delhi University Even Semester Examinations, November-December-2021 being conducted as per university schedule. The following faculty members are requested to extend their fullest cooperation for smooth and successful conduct of the examinations:-

S. No.	Name of the Staff	Designation	Mobile Number/e-mail Id
1.	Dr Nandita Narayanasamy, Associate Professor, Department of Biochemistry	Nodal Officer nodalofficerobe@svc.ac.in	
2.	Mr D. Brahma Reddy	Associate Professor, Department of Economics	99105 81367
3.	Dr R.K. Yadav	Assistant Professor, Department of Hindi	98716 00448
4.	Mr Anshul	First Assistant	97593 94566

They shall further ensure the availability of question paper(s), on day-to-day basis, as per requirements from the University and successful completion of examination work as per requirements, within the stipulated period. They are expected to be aware of latest rules and policies regarding examinations in order to ensure that all examinations have been conducted as per rules.

Further, all the teachers of respective paper(s)/subject(s) are requested to make themselves available in the college during the conduct of examination for the same to address the grievance, if any, for smooth conduct of the examinations, as per university schedule.

PS:- The Examination Control Room under the supervision of Dr Nandita Narayanasamy, Nodal Officer for examinations (nodalofficerobe@svc.ac.in) is opened to deal the issues related with the students during OBE and to facilitate those students who want to use the facilities of ICT infrastructure of the college especially PWD students for the purpose of downloading questions papers, and sending scanned images of answer sheets after completion of examinations. The students belonging to PWD categories may be dealt carefully as per notification dated 05th December, 2020 and to arrange the scribes for visually impaired students as per the rule and prior information of such students. All the Dealing Assistants of the respective courses are requested to provide all necessary support for successful conduct of the examination.

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Proud History.....Promising Future

BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI-110021

C. Sheela Reddy
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110021



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Note:-

1. All the eligible students who are due to appear in the Delhi University Semester Examinations, as per schedule, are requested to note that the UPC/Paper Code of a particular paper once allotted to them for a particular Semester (odd/even) shall remain the same for appearing for their Improvement/Essential Repeat within the specified time period despite any change(s) in the Title of the paper. **In other words, the UPC/Paper Code of a particular paper is constant and shall remain the same, as per rules. The Examinees are advised to double check the Paper Code before starting their examination regardless of whether the content of the paper appears familiar.**
2. Please ensure that the choice of examination papers opted for in the Examination Form, and the choice mentioned in the Admit Card is the same. You shall be permitted to appear only in the papers/subjects that are specified in the Admit Card.
3. Correction, if any, in the Admit Card, may kindly be brought to the notice of the Principal via e-mail at principal@svc.ac.in minimum **3 working days before the commencement of the examination**. Under no circumstances, correction(s) in particulars will be entertained beyond the prescribed span period.
4. For dates and time of examination, please see DATE SHEET uploaded on the University Website (www.du.ac.in) or college website (www.svc.ac.in). Please ensure that you check these websites for regular updates and notifications regarding the examination schedule.
5. All circulars/guidelines issued by the MHA/UGC/DU with regard to Covid-19 pandemic are to be followed strictly as per requirement.
6. **Staff and Students are cautioned that there are several fake circulars and notifications being circulated across social media. They must only refer to the Delhi University (www.du.ac.in) and College Websites (www.svc.ac.in) for all updates and information.**
7. **Information given only on the University website (www.du.ac.in) or Sri Venkateswara College (www.svc.ac.in) shall be considered official.**
8. For clarification, if any, you may e-mail to nodalofficerobe@svc.ac.in
9. Any addendum/corrigendum shall be posted on the college website only.

Disclaimer:- The information regarding examination as displayed on the College Website (www.svc.ac.in) is subject to correction. Any discrepancy noticed may be reported at principal@svc.ac.in for the needful.


Principal
Sri Venkateswara College
(University of Delhi)
Dhaulta Kuan
New Delhi-110 021

Copy forwarded for information and necessary action to :- Nodal Officer (Examinations), Teacher-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration & Accounts), All Teachers, College Notice Board/College Website/File.

BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI-110021

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